

**MAINLANDS SECONDARY**  
**SCHOOLS TOURNAMENT**  
**RULES & PROCEDURES**  
**CANTERBURY VOLLEYBALL ASSOCIATION**



1. All games will be played to normal FIVB rules – except for any VNZ Amendments. Any matters that arise outside the official FIVB rules, these tournament procedures or the [School Sport NZ rules](#), will be dealt with by the Tournament Director or Chief Referee whose decision is final. The event will be Smoke, Drug and Alcohol free.
2. Matches start (first serve) at the scheduled time unless waiting for a match to finish. It is the duty team’s responsibility to ensure matches start on time (net time should start 15 minutes prior to the scheduled start time. This can be done by a single representative from your team.
3. All teams have a minimum of 5 minutes warm up together on the court (or a spare court if available) prior to referee taking the toss and then net warm up of 5 minutes each.
4. All matches are either 1) rally point best of 5 sets (25, 25, 25, 25, 15) or 2) rally points best of 3 sets (25, 25, 25).
5. Defaults: 6 eligible players must be present at the start of the match otherwise the incomplete team will incur a default. Teams must have a minimum of 8 players and a maximum of 12 upon entry to the tournament. Referee will start net time even if there are less than 6 players. Teams that default a game or a duty will be fined \$25 per game or duty
6. Tournament ranking is based on matches won, and teams are displayed in order of:
  - a. Games won
  - b. Tournament/match points \*\*
  - c. Set ratio from all games (sets for/sets against)
  - d. Point ratio from all games (points for/points against)
  - e. Head to head result between the two tied teams

\*\* The online draw system does not account for tournament/match points, and teams may not appear in the correct order of match points. These will be calculated manually should there be any teams on the same number of wins. Please check with the Tournament Controller

Tournament/match Points shall be allocated as follows:

- Match won 3-0; 3-1 (3 points)
- Match won 3-2 (2 points)
- Match lost 2-3 (1 point)
- Match lost 0-3; 1-3 (0 points)

- Match forfeited 25-0; 25-0; 25-0 (0 points)
7. Team Uniform for Division 1: All teams must play in matching team uniform. This uniform shall include unique numbers front and back and shorts of a uniform colour. Players who are not in team uniform will be ineligible to participate in the match. Temporary taping of numbers is not allowed. Shirts must be numbered between 0 and 99.
  8. Team Uniform for Division 2 and below: All teams should play in matching team uniform. This uniform shall include tops with at least a unique number on the front or back (preferably both). Shirts should be numbered between 0 and 99.
  9. All players, coaches, assistant coaches and managers are to be entered onto the score sheet prior to the game starting. The coach and captain must also sign the score sheet before the match starts and the captain also signs it after the match finishes
  10. Substitutions. The 12-substitution rule applies.
    - a. A team shall be allowed a maximum of twelve (12) substitutions in any one set.
    - b. Players starting a set may be replaced by a substitute and may subsequently re-enter the set twice.
    - c. Each player may enter the set three times. A player shall not enter the set for a fourth time (starting shall count as an entry).
    - d. Players re-entering the set must assume the original position in the service order in relation to other team mates. School Sport New Zealand Sanctioned National Secondary Schools Volleyball Championships Event Manual 2019 15
    - e. Any number of players may enter the set in each position in the service order, only limited by the points above
    - f. In case of injury, exceptional substitutions are allowed according to FIVB Rule 15.7.
    - g. Libero Domestic Rule: One Libero may be nominated per set.
    - h. The Libero shall be nominated per set by the coach indicating the Libero number on the line-up sheet for the set.
    - i. If the Libero box is left blank on the line up sheet, there will be no Libero permitted for that set.
    - j. Note Libero(s) are not nominated on the scoresheet before the match, only on each set's line-up sheet; therefore, any player listed in the team list can be a Libero.
    - k. Re-designation of a Libero during a set may be made as per FIVB Rule 19.4.
  11. VNZ Match Ball - Mikasa V200w
  12. Protests: Protest Fee is \$50 which must be presented with the protest. It will be returned if your protest is upheld. Protests will be dealt with immediately. The team captain must indicate this to the 1st referee that they wish to protest. The match will be frozen and the chief referee or controller at your tournament venue will adjudicate.

13. Misconduct:

During competition, the following misconduct categories shall apply.

- a. Unsportsmanlike conduct - argumentation, intimidation, etc.
- b. Rude conduct – acting contrary to good manners or moral principles, expressing contempt.
- c. Offensive conduct – defamatory or insulting words or gestures.
- d. Aggression – physical attack or intended aggression.
- e. Theft – Taking something that is not yours.
- f. Audible Obscenity - players shall not use an audible obscenity within the tournament precinct. - For the purpose of this rule, “audible obscenity” shall be defined as the use of language commonly known and understood to be profane and uttered clearly and loudly enough to be heard by the Referee, opponents or spectators.
- g. Visible Obscenity - players shall not make obscene gestures of any kind within the tournament precinct. - For the purpose of this rule, “visible obscenity” shall be defined as any actions or gestures by a player that commonly have an obscene meaning, understood by a reasonable person, or of an inappropriate nature.
- h. Abuse of the Ball - players shall not violently, dangerously, in frustration or anger, throw or kick the ball except in the reasonable pursuit of a rally. - For the purpose of this rule, “abuse of the ball” shall be defined as intentionally striking, kicking or throwing a ball out of the immediate area of the playing court, or striking a ball dangerously or recklessly.
- i. Abuse of the Net and Court Fixtures - players shall not violently, dangerously, recklessly, in frustration or anger, hit or pull on the net, other court fixtures, signage or other facilities.
- j. Theft of CVA / Tournament Equipment - CVA imposes a zero-tolerance policy in relation to the theft of any equipment. Players found to be in breach of this provision shall be liable to automatic suspension from CVA events.
- k. Verbal Abuse - players shall not at any time abuse the match officials, their teammates, opponents, spectators or tournament officials. - For the purpose of this rule, “verbal abuse” shall be defined as statements that imply dishonesty or lack of integrity, or are derogatory, insulting or otherwise abusive.
- l. Physical Abuse - players shall not at any time physically abuse or intend physical harm to any match official, teammate, opponents, spectators or Tournament official
- m. Unsportsmanlike Conduct - Players shall at all times conduct themselves in a sportsmanlike manner, giving due regard to the authority of all tournament officials and the rights of teammates, opponents and spectators. - For the purpose of this rule, “unsportsmanlike conduct” shall be defined as any conduct by a player that is clearly abusive, detrimental to the success of the tournament or the sport. - This shall include

“sledging” by players both on and off the court area and any attempts to influence the referee’s decisions or interfere with an opponent’s play.

14. Doping, Smoking & alcohol: CVA has a zero-tolerance policy in relation to violations of this provision. Players found to be in breach of this provision shall be liable to automatic suspension from the tournament and possibly future tournaments.
  - a. Alcohol Players shall at no time consume alcohol whilst: - Involved in playing or officiating in a match; - Remaining in the tournament draw; and/or - Within the tournament precinct unless in an area designated by the playing venue or by CVA.
  - b. Illegal or Banned Substances - Players shall at no time use any illegal substances whilst within the tournament precinct. Players shall at no time compete whilst under the influence of any illegal or banned substances as specified by the World Anti-Doping Agency (WADA). - Testing for illegal substances may be carried out at events. Players found in breach of the WADA policy will be subject to sanctions outlined in the WADA policy and in Volleyball New Zealand’s anti-doping policy.
  - c. Smoking - As Volleyball in New Zealand is a smoke free sport, players shall not smoke during the tour events.
15. Sanctions: A Player excluded from a tournament must show cause to the Disputes Committee (Tournament Director & two others) as to why they should be allowed to continue their participation in any future Tournament. The Disputes Committee will rule upon any disputes or protests arising after the conclusion of an event and will act as an avenue of appeal on disputes and protests arising during an event. Players or teams wishing to appeal to the Disputes Committee must lodge their appeal in writing with the CVA office within fourteen (14) days of the incident giving rise to the appeal.
16. Administration of the code: The Disputes Committee is empowered to enforce the rules and any subsequent sanctions, as outlined in this Code of Conduct, at any time during the course of an event. Any sanctions imposed by recognised governing bodies in other local, regional, national or international competitions, tours or series, shall carry over and have full effect at this tournament.
17. Official’s code of ethics: Paid officials, volunteer officials and players who take on official roles (e.g. refereeing duty) are subject to this Code of Ethics. The duty of the sports official is to act as an impartial judge of sporting competition. This duty carries with it an obligation for the official to perform with accuracy, consistency, objectivity and the highest sense of integrity. In order to preserve and encourage confidence in the professionalism and integrity of officiating, officials must first foster ethical behaviour. The overriding objectives for Officials are to:
  - a. Place the safety and welfare of the participants above all else.
  - b. Accept responsibility for all actions taken.
  - c. Be impartial.

- d. Avoid any situation, which may lead to a conflict of interest.
- e. Be courteous, respectful and open to discussion and interaction.
- f. Value the individual in sport.
- g. Seek continual self-improvement through study, performance appraisal and regular updating of competencies.
- h. Encourage inclusiveness and access to all areas of officiating.
- i. Be a positive role model in behaviour and personal appearance.
- j. Refrain from any form of personal abuse towards athletes.
- k. Refrain from any form of harassment towards athletes.
- l. Show caution and concern towards sick and injured athletes

Officials have the right to expect that:

- m. Their health and safety are paramount.
- n. They are treated with respect and openness.
- o. They are appointed to a level of competition appropriate to their level of competence.
- p. They have access to self-improvement opportunities.

18. Coaches code of ethics: All coaches are under the direct authority of the Tournament Director during the tournament.

a. Coaching Procedure

- i. These procedures and policies apply to all coaches and assistant coaches. Team managers or other team assistants are also expected to follow these guidelines even if not officially registered as part of the team management.
- ii. There is no limitation to the number of teams an individual can coach. However, any team is limited to only one designated coach and one assistant coach at the tournament.
- iii. A prospective coach can only register as a coach on the official team lists as provided to CVA with team registration.
- iv. As a professional, the way you present yourself is important. You should be aware that your appearance is an important consideration with regards to how you are perceived.
- v. Coaches are permitted to film matches. Once a match at which you are coaching has started, you are not permitted to be involved in the filming in any way thereafter until the match is over. You are not allowed to attend to your camera during the match. A coach may film matches in which his/her team is not

participating, however such filming must be done in a manner that is not in any way intrusive to the participants or spectators. Coaches are not allowed to conduct still photography during a match they are coaching.

b. Unsportsmanlike Conduct:

- i. All participants (players, coaches, officials, and management) in tournaments and meetings under the authority of CVA have a duty to conduct themselves in a reasonable and acceptable manner. They must avoid all unsportsmanlike conduct, acts or practices that are, in the opinion of CVA, detrimental to the sport.

c. Coaching Policy During a Match:

- i. A coach is expected to dress and maintain his/her appearance at the court in a manner consistent with the dignity and integrity of the sport. Beyond this requirement, a coach courtside will always wear minimally shirt, shorts, and closed footwear.
- ii. A coach may leave a match in progress to coach another of his/her teams at a different match. A coach in such instances may join the subsequent match in progress. A coach is not permitted to return to that same match at a later point in time at his/her pleasure as this is potentially disruptive to the match. - A coach may not use an audible obscenity or make an obscene gesture within the precincts of the tournament site
- iii. A coach will not abuse (verbally or physically) tournament officials, opposing players, spectators, or other persons within the precincts of the tournament site.

d. Misconduct and Sanctions:

- i. If coach misconduct occurs during a match, the team will be warned and penalized in accordance with normal yellow and red card procedures.
- ii. The team will be responsible for the payment of any fines suitably assessed by the Tournament Director due to the misconduct of their coach.
- iii. In circumstances that are deemed flagrant or particularly injurious to the success of the tournament, the Tournament Director may at his/her discretion order the coach to be removed from the site of the match or the precincts of the tournament site and upon the coach's failure to comply with such order may declare an immediate default of the coach's team.

19. Court free zone or run off area. Operating in a multi court venue, a ball is deemed out if it crosses into another court's playing area. A referee is to call the ball out as soon as it crosses the imaginary plane of the outline of the neighbouring court. This is to provide safety measures for the athletes on the adjacent court, preventing possible collisions between teams on different courts.

20. Refereeing and Duties: Each team is to provide a 1st Referee and 2nd Referee, two lines people, 2 scorers and a duty supervisor (non-high school age and preferably the coach or manager). The

duty supervisor must be present the entire game and must wear the supplied duty vest to ensure they can be identified. Failure to supply a supervisor will result in a \$100 fine to the school.

21. Self Duty. If we need to reduce numbers within a stadium, self duty may be imposed, which will mean teams playing are responsible for the duty of their own game. If self duty was to occur, both teams work together and provide two representatives to look after 1x referee, 1x net referee, 1x scorer (an abbreviated scoresheet will be provided if these restrictions were to occur). Teams watch the lines on their own side of the court and provide honesty calls on both sideline and baseline calls.
22. Teams must provide their own whistles for hygiene purposes and refrain from using devices such as phones.
23. Duty Procedures: Duty teams will need to pick up the "Duty Box" when they are to do a duty and return it to the court controllers desk straight after the match. Score sheets must be correctly completed, including match result, and returned to the controllers desk.
24. Coaches and/or Managers must check the online draw system (bracketpal) for any changes to the draw and are responsible for determining their post section responsibilities.
25. All teams must be prepared to participate in the first match of the event. Teams must do all duties and play in all matches as per the tournament draw
26. Eligibility: Students who have outstanding debts to Canterbury Volleyball Association will not be able to participate until they are cleared. Players may only play for one team in the event. Players must comply with School Sport NZ eligibility criteria for volleyball (<http://www.nzsssc.org.nz/Events-1/Eligibility-Regulations>).